Commercial Buildings | Incentive Application | Form 120p-wa-NB



TRC is a Program Management Contractor for Energy Trust of Oregon.

Who can apply:	Program Use Only v202					
Incentives are available for qualifying new natural gas energy-saving equipment installed at a commercial, municipal or institutional facility that is a	Reference ID PT ID					
natural gas Commercial Firm or Interruptible Sales customer of NW Natural on Rate Schedule 1, 3, 41 or 42 and located in the State of Washington.	Participant Information					
Additional requirements apply; see Terms and Conditions for details.	(the "Participa					
Steps to completion:	Legal Business Name (must match Participant's submitted W-9)					
1 Install a qualifying energy efficiency improvement.						
Complete application information and provide required supporting documentation, including: The applicable measure or equipment section with equipment filled out Manufacturer specification sheet(s)	Assumed Business Name or DBA Contact Name Title					
Itemized invoice(s)W-9 for payee						
3 Submit form and documentation online, by mail, fax or email to:	Participant Mailing Address City State Zip Primary Phone Email Address Business Type: O Private Company O Public/government					
1.866.605.1676 phone 503.243.1154 fax	Participant Role: O Building Owner O Tenant O Property Manager					
existingbuildings@energytrust.org	New Building Project Type					
4 Receive your check. Please allow six to eight weeks for incentive processing after completed application and supporting documentation are received.	☐ Equipment Upgrade ☐ Renovation/Remodel ☐ New Construction					
 Energy Trust must receive applications within 90 days from purchase and installation All information must be completed for processing; incomplete information may result in delayed payment or incentive disqualification A representative may reach out to request a copy of your current electric and natural gas utility bills to confirm your account information and incentive eligibility If you want to assign your incentive to your trade ally/contractor or other payee, complete the Option to Assign Payment section Need help filling out this form? Call the program at 1-866-605-1676 	Trade Ally/Contractor/Installer Company Name (if applicable) Utility Information NW Natural Account #: Rate Schedule:					
	Primary Heating Fuel Source					
Project and Facility Information						
	O Electric O Gas O Other					
	Electric					
Site Address* City State Zip	O Electric O Gas O Other					
Site Address* City State Zip Contact name for Site Visit Phone number for Site Visit	O Electric O Gas O Other Water Heating Fuel Source O Electric O Gas O Other					
Contact name for Site Visit Phone number for Site Visit Programming incentives for multiple locations, use the Multiple Sites section to list each location's site.	© Electric © Gas © Other Water Heating Fuel Source © Electric © Gas © Other te address, utility infomation, and heating fuel sources					
Site Address* City State Zip Contact name for Site Visit Phone number for Site Visit If requesting incentives for multiple locations, use the Multiple Sites section to list each location's site Project Square Footage Building Use Type: Assembly Auto S	© Electric © Gas © Other Water Heating Fuel Source © Electric © Gas © Other The address, utility infomation, and heating fuel sources Service □ College □ Grocery □ Gym/Athletic Club □ Hospital					
Contact name for Site Visit Phone number for Site Visit Project Square Footage Building Use Type: Laundry/Dry Cleaners Lodging/ Hotel / M	O Electric O Gas O Other Water Heating Fuel Source O Electric O Gas O Other De address, utility infomation, and heating fuel sources Service O College O Grocery O Gym/Athletic Club O Hospital Intel O Manufacturing O Office O Parking Structure O Religious/Spiritual					
Contact name for Site Visit Phone number for Site Visit Project Square Footage Building Square Footage Year Built City State Zip Phone number for Site Visit Assembly Auto S Building Use Type: Assembly Auto S Building Square Footage Restaurant Retail Retirement F	O Electric O Gas O Other Water Heating Fuel Source O Electric O Gas O Other The address, utility infomation, and heating fuel sources Service O College O Grocery O Gym/Athletic Club O Hospital Indeed O Manufacturing O Office O Parking Structure O Religious/Spiritual					
Site Address* City State Zip Contact name for Site Visit Phone number for Site Visit If requesting incentives for multiple locations, use the Multiple Sites section to list each location's site Project Square Footage Building Use Type: Assembly Auto S Building Square Footage Laundry/Dry Cleaners Lodging/ Hotel / M Year Built Restaurant Retail Retirement F	© Electric © Gas © Other Water Heating Fuel Source © Electric © Gas © Other Be address, utility infomation, and heating fuel sources Service © College © Grocery © Gym/Athletic Club © Hospital Idotel © Manufacturing © Office © Parking Structure © Religious/Spiritual Home © Schools K-12 © Warehouse © Other:					
Contact name for Site Visit Phone number for Site Visit If requesting incentives for multiple locations, use the Multiple Sites section to list each location's site Project Square Footage Building Use Type: Assembly Auto S Building Square Footage Laundry/Dry Cleaners Lodging/ Hotel / M	© Electric © Gas © Other Water Heating Fuel Source © Electric © Gas © Other De address, utility infomation, and heating fuel sources Service © College © Grocery © Gym/Athletic Club © Hospital Indel © Manufacturing © Office © Parking Structure © Religious/Spiritual Home © Schools K-12 © Warehouse © Other:					

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TERMS AND CONDITIONS

- 1. APPLICATION: All required information must be submitted before this application will be processed. Energy Trust must receive a complete application, with all required accompanying documentation, within 90 days of equipment purchase and installation in order to qualify for incentives. Certain limited time offers may require submittal by specific deadlines to qualify for bonus incentives. By submitting this application to Energy Trust, Participant represents that none of the equipment requesting incentives has already received an Energy Trust incentive at the time of purchase. Please retain a copy of this application and any accompanying documentation submitted to Energy Trust. Energy Trust's Existing Buildings Program Management Contractor (PMC) provides services for the Program on behalf of Energy Trust. Neither Energy Trust application.
- 2. ELIGIBILITY: Program incentives are available for qualifying, new natural gas energy-saving equipment installed at a commercial, municipal or institutional facility that is a natural gas Commercial Firm or Interruptible Sales customer of NW Natural on Rate Schedule 1, 3, 41, or 42 and located in the State of Washington. Final determination of eligibility for incentives shall rest solely with Energy Trust. Additional eligibility restrictions may apply. Final determination of eligibility for Energy Trust incentives rests solely with Energy Trust.
- 3. PAYMENT: Incentives will be paid following (i) installation of qualifying energy efficient equipment, at the site address(es) listed, in accordance with Program requirements, (ii) Energy Trust's receipt of this completed application, a complete, accurate and verifiable IRS Form W-9 (Request for Taxpayer Identification Number and Certification) for the incentive check recipient, and all required accompanying project cost documentation, and (iii) satisfactory completion of a post-installation verification, if required. Incentives will be paid directly to the named Participant (at the mailing address shown above) unless Participant and its designated Payee sign and submit the Option to Assign Payment along with this incentive application. Please allow 60 days from Energy Trust's receipt of all information for delivery of payment. Failure to deliver all required documentation may result in a delay or withholding of payment.
- 4. PROJECT COST DOCUMENTATION: Participant must submit all sales slips, invoices, manufacturer specification sheets and other pertinent documents itemizing the equipment purchased and installed. Documentation submitted must show (i) the date of purchase and itemized price paid, (ii) size, type, make, and model or part number of equipment purchased, and (iii) a description of any installation or other labor charges. Certain equipment may require additional documentation as indicated in the energy efficiency specifications. Energy Trust reserves the right to request additional documentation as necessary for it to determine incentive eligibility and payment amount. If Participant is leveraging external funding sources to directly reduce all or a portion of the final project costs incurred by Participant for the purchase and installation of the specified energy-efficiency equipment (for example, state/federal funding, grants, discounts, rebates, incentives or other similar types of consideration) then Participant is required to notify Energy Trust in writing when submitting the project completion documentation and Energy Trust's incentive will not exceed an amount equal to the total eligible project costs minus such external funds.
- 5. INCENTIVES: Funds for incentives are limited and subject to budget availability. Program requirements, including incentive levels and limits, are subject to change without advance notice and may vary by utility service area depending on the pace and demand in each service area and available incentive budget. Final determination of eligibility for Energy Trust incentives rests solely with Energy Trust. The total incentive provided (i) will depend upon the incentive amounts in effect, as posted on Energy Trust's website, as of the equipment purchase date, and (ii) will never exceed the total eligible project cost or a maximum of \$75,000. If any bonus amounts are available for qualifying equipment, the base incentive plus the bonus incentive(s) will never exceed the total documented eligible cost of the qualifying equipment or any per site maximums. Incentives paid to any Participant for all applications submitted to Program are limited to a maximum of \$75,000 per site per year.
- 6. VERIFICATION: Equipment installations may be selected for a post-installation verification review. Should Participant's facility be chosen for a post-installation verification of the equipment, satisfactory completion of that verification has to occur before payment is issued. This verification is for the purpose of incentive payment only. No warranty is implied.
- 7. TAX LIABILITY: Energy Trust is not responsible for any tax liability which may be imposed on the Participant as a result of any incentive payment. Energy Trust is not providing tax advice, and any communication by Energy Trust is not intended or written to be used, and cannot be used, for the purpose of avoiding penalties under the Internal Revenue Code.

8. NO ENDORSEMENT: Energy Trust does not endorse any particular manufacturer, contractor or product in promoting the Program. The fact that the names of particular manufacturers, contractors, products or systems may appear on this application or elsewhere in the Program does not constitute an endorsement. Manufacturers, contractors, products or systems not mentioned are not implied to be unsuitable or defective in any way.

- 9. ELIGIBLE PRODUCTS: Products must be new and must meet Energy Trust energy efficiency specifications to qualify. These specifications may be found on the web at http://energytrust.org/commercial and are subject to change. If you or your vendor are not sure of the specifications, please call Energy Trust before proceeding.
- 10. EQUIPMENT INSTALLATION: Participant represents that (i) Participant has the right to install the energy saving equipment on the property and site(s) on which the equipment is installed and that any necessary consents have been obtained, and (ii) that all equipment installed and work performed complies with all applicable laws, regulations, and safety, building, environmental, and permitting codes, and any manufacturer instructions.
- 11. ACCESS AND EVALUATION: Energy Trust and/or its representatives may request access to the property. Participant agrees to cooperate with evaluation as a requirement of this incentive agreement with Energy Trust. Participant agrees to provide Energy Trust and its representatives with (i) reasonable access to the project site(s), obtaining any and all necessary consents, (ii) requested project documentation related to the installed equipment, and (iii) information about the energy use and operations of the equipment and/or project site(s) for the purposes of evaluating the energy savings during or after project completion. Participant further agrees that Energy Trust and its representatives may inform subsequent owners of the project site(s) that Energy Trust has provided service to the project site(s) for the sole purpose of evaluating and facilitating Energy Trust program services.
- 12. DISCLAIMER / NO LIABILITY: In connection with some applications, Energy Trust will provide incentive funding for energy-saving equipment. Participant understands that, while Energy Trust may provide incentives, neither Energy Trust nor the PMC are supervising any work performed for Participant, and neither Energy Trust nor the PMC are responsible in any way for proper completion of that work or proper performance of any equipment purchased. Participant assumes the risk of any loss or damage(s) that Participant may suffer in connection with the installation of the equipment. Energy Trust does not guarantee any particular energy savings results by its approval of this application, or by any other of its actions.
- 13. GOVERNING LAW: This agreement shall be exclusively governed by and construed in accordance with the laws of the state of Oregon, without regard to any conflicts of laws rules thereof.
- 14. ENERGY INFORMATION RELEASE: Participant hereby confirms that it has reasonably attempted to identify all of its utility accounts for its identified site(s) in this incentive application. By signing and submitting this incentive application to Energy Trust, Participant authorizes Energy Trust to access its energy usage data, including without limitation interval data, for all of Participant's utility accounts for the identified site(s), including those utility accounts identified in this incentive application and any other of Participant's utility accounts that may be associated with such site(s) that Participant is not able to reasonably identify at this time. Participant agrees to provide other reasonable assistance to Energy Trust to obtain such information. Participant further authorizes Energy Trust to discuss its energy efficiency efforts with its utility account representative(s).
- 15. INFORMATION RELEASE: Participant agrees that Energy Trust may include some or all of the following information in reports to the legislature, Oregon Public Utility Commission (OPUC), funding utilities, and other government agencies as necessary to meet Energy Trust's responsibilities and regulatory requirements: Participant name, site address, general description of the type of energy saving or renewable project implemented (e.g. lighting, HVAC, solar PV), Energy Trust services or incentive payments provided to the Participant, and any energy saved or generated as a result of Energy Trust services or incentives. Energy Trust will treat all other information gathered as confidential and report it to such agencies only in the aggregate.

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Multiple Sites

Location (Bldg Name / Store #)	Site Address	City	State	Gas Utility	Gas Account Number	Gas Rate Schedule	Primary Heating Fuel Source	Water Heating Fuel Source
				(select)			(select)	(select)
				(select)			(select)	(select)
				(select)			(select)	(select)
				(select)			(select)	(select)
				(select)			(select)	(select)
				(select)			(select)	(select)
				(select)				(select)
				(select)			(select)	(select)
				(select)			(select)	(select)
				(Select)			(Select)	(361601)
				(select)			(select)	(select)

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Option to Assign Incentive Payment

PLEASE NOTE: The Energy Trust incentive payment will be made to Participant unless Participant and its designated Payee complete the section below to assign the payment to Payee. An IRS Form W-9 (Request for Taxpayer Identification Number and Certification) for the Payee named below must be attached if this option is selected.

racininouncii rambei un	DADTIQUANT AND DAVEE						
PARTICIPANT AND PAYE	Έ						
Both Participant and Payee understand and agree that if this Option to Assign Incentive Payment is selected the incentive check will be issued to the Payee named below at the address listed below and Energy Trust is not responsible for any tax liabilities that may be associated with the incentive payment. In addition, Participant understands that, notwithstanding this assignment, responsibility for complying with the terms and conditions of this incentive agreement shall continue to be the obligation of Participant, and Energy Trust's sole responsibility under this incentive agreement shall be to Participant. Accordingly, Payee understands that it shall have no rights against Energy Trust or the PMC with respect to such assignment or the payment of the incentive, and in the event that Energy Trust does not pay the incentive as a result of Participant's failure to comply with this agreement, Payee's sole recourse shall be against Participant. Participant directs Energy Trust to pay any incentive to which it is entitled to the Payee named below and waives all rights to directly receive the Energy Trust incentives for the identified energy-efficiency project.							
SIGNATURES: By my signature below, I represent to Energy Trust that I have read this agreement and am duly authorized to sign this Option to Assign Incentive Payment on behalf of the party for whom I am signing.							
On behalf of Participant (Authorized Representative)	(printed)	(signature)			Date		
Participant	(Legal business name as shown on W9)						
On behalf of Payee							
(Authorized Representative)	(printed)		(signature)		Date		
Payee Name	Payee Name (Must match submitted IRS Form W-9)						
Matthew Address	(mast materi submitted in a Form W-3)						
Mailing Address (for check) Street		City		State	Zip		
Phone	O Cell O Office O F	Home	Email		·		





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HVAC and Water Heating

EQUIPMENT	DESCRIPTION/REQUIREMENTS	INCENTIVE PER UNIT	QUANTITY	INCENTIVE TOTAL	INSTALLED COST
New Rooftop Unit (RTU) with Demand Control Ventilation (DCV)	All installed RTUs must be new units with Direct Expansion (DX) cooling and either gas furnace or heat pump heating Must serve spaces not required by code to have DCV* Economizer must be factory-installed by RTU manufacturer, with DCV included Space must be heated by gas furnace	\$29 per ton			
	*Describe the space that the RTU will serve: (contact Energy Trust for eligible space types)		!	Į.	-
Infrared Radiant	Natural gas-fired, low intensity, non-condensing and positive pressure system Indoor area use only, no greater than 20,000 square feet				
Heater	Non-Modulating:	\$1.25 per kBtu/h input			\$ -
	Modulating:	\$2.25 per kBtu/h input			s -
Commercial Condensing Gas Furnace	 Must be primary heating source for the space Input capacity must be less than 225,000 Btu/h Must have at least 95% Annual Fuel Utilization Efficiency (AFUE) Must have either multispeed or variable speed Electrically commutated Motor (ECM) supply fan 	\$8.25 per kBtu/h input			
Commercial Condensing Tank Water Heater	 Gas-condensing, storage-type water heater with integral tank volume at least 10 gallons Water heater input capacity must be greater than 75 kBtu/h per water heater Must have at least 94% Thermal Efficiency (TE) or recovery efficiency All building types eligible excluding offices less than 5,500 sq ft and commercial gyms without shower facilities Additional storage-only tanks may be present Site must have water heating provided by NW Natural 	\$3.50 per kBtu/h input			s -
Commercial Condensing Tankless Water Heater under 200 kBtu/h input	Gas-condensing units must function as central source for domestic hot water (DHW) heating Water Heater Uniform Energy Factor (UEF) must be at least 0.94 Water heater input must be less than 200 kBtu/h per water heater Additional hot water storage tanks cannot be added Approved models must be found here: www.ahridirectory.org Is there an existing water storage tank attached? Yes O No If yes, what is the capacity?	\$140 each			\$.
Commercial Condensing Tankless Water Heater/Boiler at least 200 kBtu/h input	 Gas-condensing domestic hot water (DHW) must not be used for space heating and must serve a central water heating system Integral tank volume must be less than 10 gallons Must have at least 94% Thermal Efficiency (TE) Water heater input capacity must be of at least 200 kBtu/h per water heater All building types eligible excluding offices less than 5,500 sq ft and commercial gyms without shower facilities Approved models must be found here: www.ahridirectory.org 	\$1.40 per kBtu/h input			\$ -





HVAC and Water Heating continued

EQUIPMENT	DESCRIPTION/REQUIREMENTS	INCENTIVE PER UNIT	QUANTITY	INCENTIVE TOTAL	INSTALLED COST
Gas-fired High-Efficiency Condensing HVAC Boiler	Must have at least 94% efficiency, either Annual Fuel Utilization Efficiency (AFUE) or Thermal Efficiency (TE) Must have at least 5-to-1 turndown ratio Must not be a backup boiler Must be used for HVAC purposes: boilers used for domestic hot water (DHW), pool heating and 'heat adders' that serve water-source heat pump systems do not qualify Boiler system design return temperature must be appropriate to condensing functionality	\$6.50 per kBtu/h input			s -

TOTALS FOR HVAC AND WATER HEATING	TOTAL INCENTIVES	TOTAL INSTALLED COST





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Lodging and Foodservice

EQUIPMENT	REQUIREMENTS	INCENTIVE PER UNIT	QUANTITY	INCENTIVE TOTAL	INSTALLED COST
ENERGY STAR® Commercial Laundry Washer, Common Areas	Clothes washers must be front-loading machines and ENERGY STAR rated Must have gas water heating or Gas dryer, gas service provided by NW Natural Leased equipment must be new A signed lease agreement and documentation that identifies washer quantity, model number(s), and retail cost of clothes washer are required	\$100 each			s -
Gas-fired Automatic	Automatic conveyor with catalyst Input rate must be below 80 kBtu/h or dual stage or modulating gas valve with a capability of throttling the input rate below 80 kBtu/h Installed under a Type I Vent Hood (used for appliances that produce grease and smoke)				_
Conveyor Broiler	Total conveyor belt width less than 20"	\$2,500 each			\$ -
	Total conveyor belt width 20" to 26"	\$3,000 each			\$ -
	Total conveyor belt width greater than 26"	\$3,500 each			
Gas Convection Oven	Must be active on ENERGY STAR certified product list (version 3.0) ² Full size which accommodates full sheet, at least 18" x 26" x 1"	\$315 each			\$ -
Gas Combination Oven	Must be active on ENERGY STAR certified product list (version 3.0) ²	\$750 each			
Single Rack Gas Oven	Must be active on ENERGY STAR certified product list (version 3.0) ² Removable single rack which accommodates full sheet, at least 18" x 26" x 1"	\$1,500 each			
Double Rack Gas Oven	Must be active on ENERGY STAR certified product list (version 3.0) ² One removable double rack or two removable single racks which accommodate full sheets per level, each pan at least 18" x 26" x 1"	\$2,000 each			\$ -
Gas Steam Cooker	Cooking energy efficiency must be at least 43% Idle Rate must be 2770 Btu/h or less	\$3,400 each		\$ -	
	Must be a replacement, gas-fired pool heater. Heater must not have a continuously burning pilot light Maximum 400 kBtu/h capacity per heater, not to exceed a total of 1,000 kBtu/h for all heaters combined Minimum 94% thermal efficiency for condensing heaters, minimum 84%	Minimu Covered Pool	m Pool Area	Pool R	inimum equired lool Sq Ft
	efficiency for non-condensing heaters Site must receive gas from NW Natural	No	Condensing	Indoor Outdoor	1275 700
	 Covered and not covered pools both qualify. Eligible pool covers include solid track, bubble type, or foam type with storage reels 	Yes	Condensing		2150 1050
Commercial Swimming Pool	Pool must meet minimum area requirements as listed in the table to the right Pool Location: Oldoor Outdoor	No	Non- Condensing	Indoor or Outdoor	500
Heater	Pool Cover: O Covered with Existing Cover Not Covered	Yes	Non- Condensing	Indoor	850
	Number of heaters serving pool:		Condensing	Outdoor	500
	Non-condensing Heater, Covered	\$.90 per sq ft of area served by heater			
	Non-condensing Heater, Not Covered	\$1.00 per sq ft of area served by heater			
	Condensing Heater, Covered	\$3.00 per sq ft of area served by heater			
	Condensing Heater, Not Covered	\$5.00 per sq ft of area served by heater			

https://www.energystar.gov/productfinder/product/certified-commercial-clothes-washers/results

¹ ENERGY STAR Certified Commercial Clothes Washers product list:

 $^{{}^2 \}hbox{ENERGY STAR Certified Commercial Ovens product list:} \\ \underline{\hbox{https://www.energystar.gov/product/finder/product/certified-commercial-ovens/results} \\ \\$

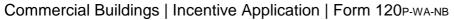




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		Reference ID		PTID	
Lodging and Food	Iservice continued				
EQUIPMENT	REQUIREMENTS	INCENTIVE PER UNIT	QUANTITY	INCENTIVE TOTAL	INSTALLED COST
Two-stage Gas Valve on Clothes Dryers	Valves must be installed on commercial gas-fired dryers. Dryers must have 200 or fewer pounds of dry clothes capacity or 65 or fewer cubic feet of dryer drum volume Valves can be installed on new or existing gas-fired dryers.				
	Sites with on-premises laundry	\$700 each			
	Coin-operated laundromats	\$400 each			
Ozone Laundry Systems	Each ozone laundry system must be new and installed on either new or existing programmable commercial washing machine(s) Each ozone generator may serve one or more washers All existing/new washers at a facility must be reprogrammed and connected to work with the new ozone laundry system. Partial conversions are not eligible Water heating for clothes washing must be provided by gas-fired boilers or gas water heaters with gas service provided by NW Natural The ozone laundry system(s) must transfer ozone into the water with either the venturi injection or bubble diffusion process				
	Total laundry capacity is less than 75 lbs:	\$5,000 per system			
	Total laundry capacity is between 75 and 125 lbs:	\$7,500 per system			
	Total laundry capacity is between 126 and 400 lbs:	\$15,000 per system			
	Total laundry capacity is between 401 and 600 lbs:	\$25,000 per system			
	Total laundry capacity is greater than 600 lbs:	\$30,000 per system			
	TOTALS FOR LODGING AND FOOD SERVICE			TOTAL INCENTIVES	TOTAL INSTALLED COST





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Grocery

EQUIPMENT	REQUIREMENTS	INCENTIVE PER UNIT	QUANTITY	INCENTIVE TOTAL	INSTALLED COST
	Must be a new refrigerated display case with doors, additional cases are added or existing cases are replaced Doors must be transparent. Cases with solid doors do not qualify Refurbished cases do not qualify				
New Cooler Cases with Doors	Vertical cases - Coolers only	\$150 per linear ft of door			
	Horizontal cases - Coolers or Freezers	\$150 per linear ft of door			

TOTALS FOR LODGING AND FOOD SERVICE	TOTAL INCENTIVES	TOTAL INSTALLED COST